

Claudia-Maria TOMULESCU

Position:

Financial Adviser

Phone:

+40740875350

Email: claudia.tomulescu@bionanotech.ro

Description of job and tasks involved

Economist, Accounting Department, "Petru Poni" Institute of Macromolecular Chemistry:

- Registration of invoices issued upon delivery of finished products and receipts made;
- Registration of account statements regarding the state budget, checking balances with account statements;
- Registration of account statements regarding payments and receipts from commercial banks and verification of balances with account statements;
- Analytical evidence of raw materials and consumables accounts;
- Check the concordance between the written and factual stocks for the accounts they manage by periodically scoring with the managers. For the eventual differences that cannot be justified, it prepares documents of ascertainment provided in the normative acts in force and follows the recovery of the eventual differences;
- Analytical evidence of the "Clients" account;
- The evidence of the operations regarding the cashier, the issuance of the payment / collection dispositions to the cashier;
- Preparation of the accounting note regarding the salaries;
- Recording internal and external travel statements;
- Issuing payment / collection orders to the cashier;
- Check and correct the purchase journal;
- Check and correct the sales log;
- Monthly preparation of the VAT return, declarations 390 and 394;
- Collaborates in the correct and up-to-date maintenance of the financial-accounting situation;
- Participates in the annual inventory operations according to the regulations in force and the disposition of the unit's management;
- Prepares balance confirmations at the end of the budget year for internal and external clients;
- Responds to customers and suppliers to confirm balances for their accuracy;
- Fulfilling any other tasks established in a hierarchical way, tasks that involve projects management.

Experience in research projects

Participation in the following projects:

- "BioNanoTech-Suport, Support Center for Horizon 2020 projects", MySMIS: 107524, Operational Competitiveness Program 2014-2020, Priority Axis 1, Action 1.1.3: Creating synergies with R&D actions of EU Horizon 2020 Framework Program and other R&D international programs, Project type: Support Centers, POC/80/1/2, Contract no. 241/27.04.2020, financed by the Ministry of Education and Research with the sum of aprox. 630.000 Euro;
- Project „SupraChem Lab – Laboratory of Supramolecular Chemistry for adaptive Delivery Systems – ERA Chair initiative”, H2020-WIDESPREAD-2014-2, that is a part of the „Horizon 2020” Program, financed by the European Commission with the sum of aprox. 3.000.000 Euro;
- Project "Partnerships for knowledge transfer in the area of polymeric materials used in the biomedical engineering", with a duration of 5 years (2016-2021), from the Operational Competitiveness Program 2014-2020, Priority Axis 1 - Research, technological development and innovation for the support of the economic competitiveness and business development, Action 1.2.3 Partnerships for knowledge transfer, Project type - Partnerships for knowledge transfer, POC-A1-A1.2.3-G-2015, Contract no. 86/8.09.2016, 105689 SMIS financed by the National Authority for Scientific Research and Innovation Research with the sum of aprox. 3.000.000 Euro;
- Project "Mimicking the mechanisms of life through approaches to supramolecular chemistry, in five dimensions", PN-III-P4-ID-PCCF-2016-0050, Contract no. 4/2018, financed by the Ministry of Education and Research with the sum of aprox. 1.760.000 Euro;
- Project "Intelligent therapies for non-communicable diseases based on the controlled release of pharmacological compounds from encapsulated cells after genetic manipulation or vectorized bionanoparticles", PN-III-P1-1.2-PCCDI-2017-0697, Contract no. 13PCCDI/2018, financed by the Ministry of Education and Research with the sum of aprox. 287.500 Euro;

- Project "SupraChem Lab - Supramolecular Chemistry Laboratory for Adaptive Release Systems ", PN-III-P3-3.6-H2020-2016-0011, Contract no. 5/2016, financed by the Ministry of Education and Research with the sum of aprox. 347.500 Euro;
- Project "New coating solutions for the protection of wood and wood derivatives", ERANET-ERA IB 2-ProWood, financed by the Ministry of Education and Research with the sum of aprox. 234.000 Euro;
- Project "Development of a non-invasive breath test for early diagnosis of tropical diseases - TROPSENSE", Marie Skłodowska-Curie program, Research and Innovation Staff Exchange (RISE), financed by the European Commission with the sum of aprox. 123.000 Euro;
- Project "Volatolomics test for the diagnosis of bovine tuberculosis - bTB-Test", Marie Skłodowska-Curie program, Research and Innovation Staff Exchange (RISE), financed by the European Commission with the sum of aprox. 150.000 Euro;

Biography

Education

1994-1998: BSc (Bachelor of Science) in Accounting and Management Informatics, "Al. I. Cuza" University, Iași, Faculty of Economic Sciences

2001-2002: MSc (Master of Science) in Business communication and negotiation, "Gheorghe Asachi" University, Iasi

Professional Career

2017-present: Economist, Accounting Department, "Petru Poni" Institute of Macromolecular Chemistry, Iasi

1999-2017: Economist, Accounting Department, SC Melcret SA, Iasi